



## *Wings*

### **Grant Program Overview**

#### **Introduction**

Adult women trying to overcome adversity or a life-changing setback often lack the financial resources needed to complete educational or vocational programs or acquire the necessary licenses that would lead to employment and self-sufficiency.

The Zonta Club of Burbank, through the *Wings* grant program, seeks to provide assistance to women enrolled in or recently graduated (within one year) from educational or vocational training that will lead to employment and economic independence.

The Zonta Club of Burbank's mission is to improve the lives of women and their families in the local community. It is a member of Zonta International, a global service organization dedicated to advancing the status of women.

#### **Program Description**

The *Wings* grant program offers one-time financial assistance up to \$2,000 for women 21 and over. Grants are available for needs arising from schooling such as books, computer equipment, lab equipment, tuition, uniforms, vocation specific equipment etc. Grants are also available to obtain professional licenses for those who have graduated, but face financial hardship (within one year). Transportation, personal debt, medical bills, rent etc. will NOT be considered for this grant.

First priority is given to Burbank residents, but applications will be considered from Glendale, North Hollywood, Toluca Lake, Sun Valley, Sunland/Tujunga, Studio City, Shadow Hills, Panorama City, Pacoima, Arleta and other areas of the San Fernando Valley east of Van Nuys Blvd.

#### **Application Requirements**

The following information MUST be included for a complete application:

1. Completed Application Form
2. Proof of enrollment or graduation
3. Two letters of recommendation from a counselor, religious leader, social service professional, educator or equivalent

4. Documentation to justify requested amount (i.e. tuition statement from college etc.).

### **Application Process**

The application, letters of recommendation and supporting documents should be sent together to:

Zonta Wings Grant Committee  
Zonta Club of Burbank Area  
P.O. Box 7226  
Burbank, CA 91510

Applications will be considered bi-annually. Deadlines are as follows:

Fall Award - April 30

Winter Award - September 30

Applications are reviewed and evaluated by a grant selection committee. Candidates who successfully pass the initial paper application screening may be invited for an interview prior to the final selection of grantees.

### **Confidentiality and Program Publicity**

The Zonta Club of Burbank will make every effort to protect personal information provided in applications. The Club would, however, like the opportunity to recognize grant recipients at an annual event and seek publicity in the media for the program and its recipients.

### **Evaluation**

Grant recipients will be asked to describe, in writing, the impact of the grant after it is received and agree to be surveyed again two years later. We would like to be able to keep in touch with our grant recipients to determine graduation and employment rates and the overall effectiveness of the program.

Contact: [wings@zontaburbank.org](mailto:wings@zontaburbank.org)