



Zonta Club of Burbank - Wings Grant Application

Adult women trying to overcome adversity or a life-changing setback often lack the financial resources needed to complete educational or vocational programs or acquire the necessary licenses that would lead to employment and self-sufficiency. The Zonta Club of Burbank, through the Wings grant program, seeks to provide assistance to women enrolled in or recently graduated (within one year) from educational or vocational training that will lead to employment and economic independence. The Zonta Club of Burbank's mission is to improve the lives of women and their families in the local community. It is a member of Zonta International, a global service organization dedicated to empowering women through service and advocacy.

Program Description

The Wings grant program offers one-time financial assistance up to \$2,000 for women 21 and over. Grants are available for needs arising from schooling such as books, computer equipment, lab equipment, tuition, uniforms, vocation specific equipment, etc. Grants are also available to obtain professional licenses for those who have graduated, but face financial hardship (within one year). Transportation, personal debt, medical bills, rent etc. will NOT be considered for this grant. First priority is given to Burbank residents, but applications will be considered from residents of Los Angeles County.

Application Requirements

The following information MUST be included for a complete application:

- 1- Completed Application Form. Complete all sections. Mark "N/A" if the section does not apply.
- 2- Proof of enrollment in an academic institution, trade school, licensing/certification fees or equivalent
- 3- Two letters of recommendation, on letterhead, from a counselor, employer, religious leader, social service professional, educator or equivalent.
- 4- Documentation to justify requested amount (i.e. tuition statement from college etc.)

Application Process

All documents should be emailed together as a single PDF to: wings@zontaburbank.org

Applications will be considered bi-annually. Deadlines are as follows:

SPRING Award - Due April 30

FALL Award - Due September 30

Applications are reviewed and evaluated by a grant selection committee. Candidates who successfully pass the initial application screening may be invited for an interview prior to the final selection of grantees.

Confidentiality and Program Publicity

The Zonta Club of Burbank will make every effort to protect personal information provided in applications. The Club would, however, like the opportunity to recognize grant recipients at an annual event and seek publicity in the media for the program and its recipients.

Evaluation

Grant recipients will be asked to describe, in writing, the impact of the grant after it is received and agree to be surveyed again two years later. We would like to be able to keep in touch with our grant recipients to determine graduation and employment rates and the overall effectiveness of the program.

Contact: wings@zontaburbank.org

PERSONAL INFORMATION

HOW DID YOU HEAR
ABOUT THIS GRANT?

LAST NAME:

FIRST NAME:

DATE OF BIRTH:

EMAIL ADDRESS:

PHONE NUMBER:

HOME ADDRESS:

CITY, STATE:

ZIP CODE:

EDUCATION

List your current and previous schools, beginning with the most recent.

NAME OF SCHOOL:

MAJOR:

CITY, STATE:

GRADUATED:

GRADUATION YEAR
(or anticipated):

G.P.A.:

NAME OF SCHOOL:

MAJOR:

CITY, STATE:

GRADUATED:

GRADUATION YEAR
(or anticipated)

ACTIVITIES

HIGHEST LEVEL OF
EDUCATION
CURRENTLY HELD:

HOBBIES/
VOLUNTEER WORK:

OTHER GRANTS
RECEIVED:

ACHIEVEMENTS
(awards, recognitions,
etc.):

EMPLOYMENT

ARE YOU
CURRENTLY
EMPLOYED?

EMPLOYER:

EMPLOYER CITY,
STATE:

MONTHLY INCOME:

POSITION AND BRIEF
DESCRIPTION OF
YOUR ROLE:

LETTERS OF RECOMMENDATION CONTACT INFORMATION

NAME:

ORGANIZATION:

PHONE NUMBER:

EMAIL:

RELATIONSHIP TO
YOU:

HOW LONG HAVE
THEY KNOWN YOU?

NAME:

ORGANIZATION:

PHONE NUMBER:

EMAIL:

RELATIONSHIP TO
YOU:

HOW LONG HAVE
THEY KNOWN YOU?

ESSAY QUESTIONS

Describe your situation and why you are applying for this grant.

Describe your future goals and aspirations and how this grant will assist you in achieving these goals. Where do you see yourself 5 years from now?

GRANT REQUEST

REQUEST AMOUNT
(not to exceed \$2,000):

DESCRIBE HOW THE
FUNDS WILL BE USED
(enrollment fees, books,
etc.):

ATTACHMENT CHECKLIST

All Applications **MUST** include the following attachments:

1. This completed, signed application. Complete all sections. Mark "N/A" if the section does not apply. Essays must be completed.
2. Proof of enrollment in an academic institution, trade school, licensing/certification fees or equivalent.
3. Two letters of recommendation, on letterhead.
4. Documentation in support of requested funding amount (such as a tuition statement).

ATTESTATION

I hereby declare that all information provided in this document, including attachments, is accurate. I understand that any application not complying with the above requirements will be rejected. Your signature below acknowledges that you have read the entire application and understand and agree to its contents.

APPLICATION CYCLE: SPRING (April 30 deadline)
 FALL (September 30 deadline)

TODAY'S DATE:

SIGNATURE: _____